

Lighting changes – update on recycling invoice requirements and other matters



Information for program participants

21 April 2020



We have updated our lighting activity guides to clarify that **recycling invoices** do not need to be provided to us prior to certificate creation. They will need to be provided to us upon request.

Other changes have also been made to the building based lighting activity guide, including:

- updating evidentiary requirements for J6 upgrades
- removing retirement villages reference under class 9c buildings.

All program participants involved in lighting activities should review the updated stakeholder documents to ensure compliance with below updated requirements.

Updates to recycling invoice requirements – all lighting activities

We have recently received queries from stakeholders around the need to obtain (and provide) recycling invoices to us for lighting activities prior to certificate creation.

We accept that accredited persons (APs) may experience delays in receipt of recycling invoice further to depositing their lighting equipment for recycling, and that it is reasonable for APs to create certificates prior to receipt of this recycling invoice.

Our position is that existing lighting equipment needs to be decommissioned prior to certificate creation. Recycling invoices will only need to be provided to us upon request - either as part of the certificate validation process (which will usually occur 5 to 10 days after APs have submitted their certificate creation claims) or our post-registration audit process.





Other building based lighting upgrade activity updates

We have released updated the Building Based Lighting Upgrade Activity Guide to clarify and update the following:

Update/clarification	Change	Rationale for the change
New evidentiary requirements for J6 upgrades	We have added the following to our record keeping and evidence requirements for all J6 upgrades. <ul style="list-style-type: none">• scope of works document• building permit (if required)• geo-tagged photographs (post installation).	Additional requirements to evidence that APs have undertaken the lighting upgrade as part of a site refurbishment that is required to comply with Part J6 of the BCA.
Classification of retirement villages as class 9c buildings.	We have removed references of retirement villages under class 9c (aged care buildings).	Aged care buildings are residential accommodation for elderly people who, due to varying degrees of incapacity associated with the ageing process, are provided with personal care services and 24 hour staff assistance to evacuate the building in an emergency. Retirement villages, which usually represent a housing community, are more aligned to residential premises and should be claimed in accordance with this definition.

Updated documents

We have updated our lighting activity guides to reflect the above. Access updated documents from:





- Space Conditioning, Shower Rose and Incandescent Lighting Activity Guide at www.esc.vic.gov.au/space-conditioning-shower-rose-and-incandescent-lighting-activities
- Building Based Lighting Upgrade Activity Guide (activity 34) at www.esc.vic.gov.au/building-based-lighting
- Non-Building Based Lighting Upgrade Activity Guide (activity 35) at www.esc.vic.gov.au/non-building-based-lighting
- Public Lighting Upgrade Activity Guide (activity 27) at <http://www.esc.vic.gov.au/public-lighting>

Where to get help

If you have any questions or feedback with respect to matters set out in this program update, please contact VEU Support on (03) 9032 1310 or veu@esc.vic.gov.au.

