#### AS/NZS 1680 Compliance Declaration Template: Building Based Lighting Upgrade (Activity 34)

#### Version 1.0 – 10 December 2018

**Instructions for accredited persons (APs) on using this template**

For all building based lighting upgrades, you must complete an AS/NZS 1680 compliance declaration to record that the lighting upgrade complies with the minimum and maintained illuminance requirements of the relevant part or parts of AS/NZS 1680.

To complete this declaration, you must:

* complete the relevant sections of the AS/NZS 1680 compliance template
* collect the relevant attachments outlined in Part D
* ensure that the upgrade manager and authorised signatory sign the declarations in Parts E and F.

Note: If your upgrade will create more than 100 VEECs and no lighting design process was undertaken, you must complete a lux report. Conducting an onsite inspection to confirm the upgrade was 'installed as designed' is not an eligible option if no lighting design was undertaken.

If the lighting upgrade is not required to achieve the minimum illuminance and/or recommended level of maintained illuminance specified in the relevant part of AS/NZS 1680, you must contact us to apply for an AS/NZS 1680 exemption: email veu@esc.vic.gov.au.

To find out more information about AS/NZS 1680 compliance requirements, refer to the Building Based Lighting Upgrade Activity Guide available at [www.esc.vic.gov.au/building-based-lighting](http://www.esc.vic.gov.au/building-based-lighting).

START OF TEMPLATE

### Part A: Upgrade details

|  |
| --- |
| Lighting upgrade details |
| Own job reference: |
| Energy consumer (client) business name: |
| Installation address: |
| Date of installation: |
| Number of VEECs: [ ]  100 VEECs of less [ ]  More than 100 VEECs  |

### Part B: Design

|  |
| --- |
| Light level verification process |
| Lighting design software None undertaken  | [ ] [ ]  |
| Outline the specific part or parts of the AS/NZS 1680 standard used to ensure that the lighting upgrade achieves the minimum and maintained illuminance specified in the relevant part of AS/NZS 1680: |

|  |  |
| --- | --- |
| Lighting designer qualifications |  |
| Member of Illuminating Engineering Society of Australia and New Zealand (MIES): Fellow of Illuminating Engineering Society of Australia and New Zealand (FIES): Registered Lighting Practitioner (RLP): Relevant engineering qualifications Other relevant qualification or experience No lighting design undertaken  | [ ] [ ] [ ] [ ] [ ] [ ]  |
| Qualifications details/member no: |

### Part C: Verification

|  |  |
| --- | --- |
| Light level verification process |  |
| On-site inspection - installed as designed (only eligible if lighting design undertaken) On-site inspection - lux report None – under 100 VEECs to be created in respect of this upgrade  | [ ] [ ] [ ]  |

|  |  |
| --- | --- |
| Lighting designer qualifications |  |
| Member of Illuminating Engineering Society of Australia and New Zealand (MIES): Fellow of Illuminating Engineering Society of Australia and New Zealand (FIES): Registered Lighting Practitioner (RLP): Relevant engineering qualifications Other relevant qualification or experience None – less than 100 VEECs will be created in respect to this upgrade  | [ ] [ ] [ ] [ ] [ ] [ ]  |
| Qualifications details/member no:  |

### Part D: Attachments (Optional - if the lighting upgrade is 100 VEECs or less)

|  |
| --- |
| List of attachments |
| Lux report  |  | [ ]  |
| **OR** |
| Output report of lighting design software |  | [ ]  |
| Lumen depreciation graph/data |  | [ ]  |

### Part E: Upgrade manager details and declaration

I hereby declare that:

* the lighting upgrade has been implemented to achieve the minimum and maintained illuminance requirements specified in the relevant part of AS/NZS 1680
* the lighting upgrade has been implemented to meet the requirements of the relevant part of AS/NZS 1680
* any records maintained (or submitted to the Essential Services Commission) relating to this lighting upgrade are sufficient to substantiate compliance with the requirements of AS/NZS 1680
* the requirements of AS/NZS 1680, including the specific minimum and maintained illuminance requirements that apply to this upgrade have been explained to the authorised signatory, including but not limited to maintained illuminance and the recommended re-lamping period
* the information contained in this declaration and any accompanying attachments is true and accurate.

|  |
| --- |
| Upgrade manager  |
| Name: |
| Company name: |
| Signature: |
| Date: |

### Part F: Authorised signatory details and declaration

I hereby declare that:

* the lighting outcome of the upgrade project meets the expectations of the energy consumer and is fit for purpose
* I have sighted all attachments listed above in Part D and the information contained therein is true and accurate
* the upgrade manager has explained the requirements of AS/NZS 1680, including but not limited to the required maintained illuminance and recommended relamping period
* the information contained in this declaration and any accompanying attachments is true and accurate.

|  |
| --- |
| Authorised signatory |
| Name: |
| Position: |
| Company name:  |
| Signature: |
| Date: |

END OF TEMPLATE